

**REMINDER/MOST URGENT  
ADMN. BUDGET 2025-2026**

क.रा.बी.नि.  
E.S.I.C.

**कर्मचारी राज्य बीमा निगम**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
**EMPLOYEES' STATE INSURANCE CORPORATION**  
(Ministry of Labour & Employment, Govt. of India)



सत्यमेव जयते

**मुख्यालय/HEADQUARTERS**

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**No. F-16/13/All India Admn. Budget/2024-EVI**

**Dated 08.10.2024**

**Memorandum**

<b>Subject :</b>	<b>Preparation of Revised Budget Estimated 2024-25 and Budget Estimates 2025-26-reg.</b>
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Please refer to this Office Memorandum of even No. Dated 19/07/2024 on the subject captioned above.

In this connection, it is stated that the date of submission of the Revised Budget proposals for the current F.Y. 2024-25 and Budget Proposal for the next F.Y. 2025-26 in respect of Administrative Expenditure & C-Other charges to Hqrs. Office has been 05<sup>th</sup> September, 2024 in spite of that field offices have not submitted their proposal as yet.

Finance Commissioner has directed to submit proposal from all units of Hqrs. By 1<sup>st</sup> October, 2024 for making a composite Budget Grant of ESIC to be placed for discussion and approval. However, the same could not be materialized without the submission/adherence of time by the Field Units. Therefore, the ROs/SROs and NTA Delhi & Hospitals (for budget in r/o Advance only) as per list appended are requested to forward the proposal of Revised Budget Estimates 2024-25 and Budget Estimates 2025-26 in the prescribed format (Annexure- 'A' & 'B') immediately to this office at email [estt6-hq@esic.nic.in](mailto:estt6-hq@esic.nic.in). Any non-receipt of proposal by 09<sup>th</sup> October, 2024 shall be strictly observed and reported upon.

**Those ROs/SROs/Hospital who had already forwarded the proposal are not required to submit the proposals.**

**Assistant Director (E-VI)**

**To,**

- 1. All Concerned Regional Directors, Regional Office, ESI Corporation.**
- 2. Commissioner, NTA, Dwarka, Delhi.**
- 3. All concerned Director/Dy. Director (I/C), Sub-Regional Office, ESI Corporation.**
- 4. All Concerned M.Ss. ESIC Hospital/ODCs (For Advance Budget-Annexure 'B')**
- 5. W.C.M. for uploading on the website.**

**A. LIST OF REGIONAL OFFICES/SUB-REGIONAL OFFICES NOT SUBMITTED  
THEIR ADMIN. BUDGET PROPOSAL 2025-26**

<b>Sr. No.</b>	<b>Regional office/Sub-Regional Office</b>
1	Regional Office, Vijaywada
2	Regional Office, Patna
3	Regional Office, Raipur Chattisgarh
4	Regional Office, Delhi
5	Regional Office, Ahmedabad, Gujarat
6	Regional Office, Faridabad
7	Regional Office, Jammu and Kashmir
8	Regional Office, Thrissur
9	Regional Office, Bhubneshwar
10	Regional Office, Puducherry
11	Regional Office, Chandigarh
12	Regional Office, Chennai
13	Regional Office, Telangana
14	Regional Office, Uttarpradesh
15	Regional Office, Dehradun
16	Sub-Regional Office, Okhla
17	Sub-Regional Office, Ernakulam
18	Sub-Regional Office, Bhopal
19	Sub-Regional Office, Aurangabad
20	Sub-Regional Office, Pune
21	Sub-Regional Office, Jharsuguda
22	Sub-Regional Office, Jalandhar
23	Sub-Regional Office, Ludhiana
24	Sub-Regional Office, Jodhpur
25	Sub-Regional Office, Udaipur
26	Sub-Regional Office, Tirunelveli
27	Sub-Regional Office, Lucknow

**B. LIST OF HOSPITAL NOT SUBMITTED THEIR BUDGET PROPOSAL FOR “ADVANCES TO EMPLOYEES” (ANNEXURE ‘B’ ONLY):**

Sr. No.	State	Place
1.	Andhra Pradesh	ESIC Hospital, Kakinada
2.	Assam	Beltola
3.		Tinsukia
4.	Bihar	Phulwari Sharif
5.		Bihta
6.	Chattisgarh	Bhilai
7.		Korba
8.		Raipur
9.	Chandigarh (UT)	Chandigarh
10.		Ludhiana
11.	Delhi	Rohini
12.		Basaidarapur
13.		Jhilmil
14.		Okhla
15.	Director (Medical ) Delhi	Basaidarapur, Delhi
16.	Gujarat	Bapu Nagar, Ahemadabad
17.		Naroda
18.		Vapi
19.		Ankleshwar
20.	Haryana (Med. College)	Manesar
21.		Faridabad
22.	Himachal Pradesh	Baddi
23.	Jammu	Bari Brahma
24.	Jharkhand	Adityapur
25.	Karnataka	Gulbarga
26.		Peenya
27.	Kerala	Udhyog Mandal
28.		Kollam
29.	Maharashtra	Andheri
30.		Kolhapur
31.	Odisha	Angul
32.		Rourkela
33.	Rajasthan	Jaipur
34.		Bhiwadi
35.		Alwar
36.		Udaipur
37.	Tamil Nadu	Tiruneveli
38.		K.K. Nagar Chennai
39.	Telangana	Sanathnagar
40.	Uttar Pradesh	Noida
41.		Jajmau

42.		Sarojini Nagar, Lucknow
43.		Varansi
44.		Bareilly
45.	Uttrakhand	Rudrapur
46.	West Bengal	Joka, Kolkata