



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय / Headquarters
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To,

1. All Zonal Medical Commissioners/Zonal Insurance Commissioners
2. All Deans of ESIC Medical/ Colleges & all Medical Superintendents of ESIC Hospitals/ Model Hospitals
3. All SMOs/Directorate (Medical) Delhi/Noida.
4. All the Regional Directors/Directors/Joint Directors/Dy. Directors (I/C)/NTA
5. Additional Commissioner (Finance) / Director Finance (Incharge), Hqrs. Office
6. Deputy Directors Estt. Br.-V/I/VI and Cash Branch, Hqrs. Office.

Subject:- Clarification regarding Option and change of Option for availing medical facilities

With reference to the above mentioned subject the undersigned is directed to state that this office is in receipt of various representations from serving ESIC employees, seeking clarifications and guidelines regarding change of option for availing medical facilities. The matter has been reviewed by the Hqrs. and it has now been decided to issue clarifications / guidelines as under:

- i. In respect of existing employees, controlling authorities are hereby directed to call for option from all employees afresh by a fixing a deadline for availing medical facilities either from ESIC Medical institutions on payment of requisite contribution or availing medical facility under CS (MA) Rules, 1944. If no option is received from any employee by a specified date, he would be deemed to have opted for medical facilities under CS(MA) Rules, 1944.
- ii. In case of transfer from one location to another location, the employee would get an opportunity to change the option within one month of his joining at the new location. The change of option would be applicable from the month succeeding to one in which change of option is exercised. Till then the option exercised at the previous station would be applicable. In case no option is submitted to the controlling authority within one month of the joining at the new place of posting, the option as applicable/exercised at previous place of posting would be continued.
- iii. The employees posted in area having no ESIC Medical institutions, be given one time opportunity to opt for availing medical facilities from ESIC medical institutions available in adjoining area/any other area on payment of requisite contribution. However, no

TA/DA would be paid to them for visiting such ESIC Medical institutions. (as per existing instructions issued on 13.04.2016, ESIC employees posted in areas having no ESIC Set up are to be considered under option (ii) i.e. availing medical attendance and treatment under CS(MA) Rules, 1944 till further orders).

- iv. Every newly recruited employee would specifically be required to exercise his option for availing medical facilities within a month of his joining. If no such option is submitted by the employee within the said period of one month, he would be deemed to have opted to avail medical facilities under CS (MA) Rules, 1944.

This issues with the approval of competent authority.

भवदीय

सहायक निदेशक