



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय/HEADQUARTERS
पंचदीप भवन, सीआईजी मार्ग, नई दिल्ली-110002
Panchdeep Bhawan, CIG Marg, N.D.- 02
Phone: 011-23604714, VOIP: 10011070
Email: general-hq@esic.nic.in
Website: www.esic.gov.in

F.No.D-13011/1/2022-Gen.

Date: 04-09-2024

Subject: Minutes of Meeting with Independent External Monitors (4th in the series and 1st with new IEMs) to assess the Implementation of Integrity Pact held on 06-08-2024 at ESIC Headquarters' Office, New Delhi.

Minutes of the 4th meeting with Independent External Monitors of ESIC held on 06th August 2024 at 09.30 AM in Mini Conference Hall, ESIC Headquarters Office, New Delhi duly approved by the Director General are sent herewith for information and necessary action, please.

Encl: As above.

Yours Sincerely,

**Signed by Om Prakash
Thakur**

Date: 04-09-2024 15:27:35

Asstt. Director (Gen.)

Copy for information to:

1. Sh. Vidya Bhushan Kumar, IFoS (Retd.), IEM
2. Dr. Sarat Kumar Acharya, Ex. CMD (NLC), IEM
3. PPS/PS to Director General, ESIC Hqrs. Office.
4. All Divisional Heads/Officers/Branches at ESIC Hqrs., New Delhi
5. Website Content Manager- for uploading the same on the ESIC Website.

Minutes of Meeting with Independent External Monitors (4th in the series and 1st with new IEMs) to assess the Implementation of Integrity Pact held on 06-08-2024 at ESIC Headquarters' Office, New Delhi.

The 4th meeting with Independent External Monitors was held on 06.08.2024 at 09:30 AM to assess the implementation of Integrity Pact in ESIC. The Meeting was chaired by Director General.

The list of Participants who attended the Meeting is at Annexure-A.

1. At the outset, Director General welcomed the newly appointed Independent External Monitors along with all the other members.
2. All the Members introduced themselves before the Independent External Monitors and a brief about functioning of ESIC was imparted by the Members.

3. Discussions in the Meeting:

3.1. Review of Procurement Manual: The Independent External Monitors (IEMs) advised a comprehensive review of ESIC's existing Procurement Manual in accordance with the Ministry of Finance and Central Vigilance Commission updated Guidelines.

3.2. Review of Threshold Limit for Integrity Pact: The IEMs reviewed data on tenders for Goods, Services, and Works valued at Rs. 2 Crores and above for the 4th Quarter of FY 2023-24 and the 1st Quarter of FY 2024-25. IEMs observed that the coverage of procurements in ESIC within the current threshold limit was inadequate. The IEMs recommended revising the threshold limit for the Integrity Pact to ensure that at least 80-90% of total procurements fall under its purview, in accordance with Ministry of Finance guidelines advised to revise the threshold limit of Integrity Pact in procurements so that at least 80-90% of the total procurements get covered under the Integrity Pact as per the Ministry of Finance guidelines.

- 3.3. Appointment of Nodal Officer:** The IEMs called for the designation of a Nodal Officer to facilitate the smooth operation of Integrity Pact Meetings. The Director General appointed Sh. Praveen Kumar Mishra, Deputy Director (General), as the Nodal Officer.
- 3.4. Secretarial Assistance:** The IEMs desired that , as per SOP of CVC, that an officer of ESIC be nominated and notified to provide secretarial assistance to respective IEMs at local level. The same was agreed .
- 3.5. Proforma in r/o Procurement Data:** A sample proforma in respect of details of procurement was provided by both IEMs for reference and advised ESIC to review it and share draft final format to IEMs for finalisation which would be used to present the procurement information/summary fact sheets of the cases of ESIC to be discussed during meetings .
- 3.6. Clearing Backlogs:** The IEMs advised addressing all backlogs from previous quarterly meetings and to present the procurement related data of respective quarters in next meeting.
- 3.7. Action Taken Report of the previous meeting:** The IEMs also emphasised on the action taken report of the previous meetings wherein he was assured by the I.C.(Gen.) that the same will be presented before the IEMs in the next meeting.
- 3.8. Meeting with Regional Heads of ESIC Units:** Both the IEMs advised to include the Regional Procurement Heads i.e. Regional Directors/Medical Superintendent/Deans of the ESIC Offices/Medical College & Hospitals through Video Conferencing in the next meeting emphasising awareness regarding the effective implementation of Integrity Pact in ESIC. It was also recommended that meeting should be held in Regional Offices on rotation basis (from where cases are to be discussed) so that case file could be examined.
- 3.9. Details of IEMs on ESIC Website:** IEMs also enquired regarding the dedicated page of Integrity Pact on ESIC Website to which I.C.(Gen.) assured the IEMs that a dedicated section of Integrity Pact incorporating the details of IEMs will be made available on the ESIC Website.

- 3.10. **IEMs suggested that CVC guidelines and SOP on IP should be widely circulated in ESIC HQ and among all Regional HQs and field units for education and awareness.**

The Meeting concluded with thanks to IEMs and other participants.

List of participants: -

1. Sh. Vidya Bhushan Kumar, IFoS (Retd.), IEM
2. Dr. Sarat Kumar Acharya, Ex. CMD (NLC), IEM
3. Sh. Kamal Kishore Soan, Director General
4. Sh. Akshay Kala, Insurance Commissioner (General & PMD)
5. Sh. Ratnesh Kumar Gautam, Insurance Commissioner (ICT)
6. Lt. Col. Shiv Shankar Mandal, Chief Engineer.
7. Dr. Dheeraj, OSD (ICT)
8. Sh. Praveen Kumar Mishra, Deputy Director (Genl.)
9. Sh. Om Prakash Thakur, Assistant Director (Genl.)